Excellence Foundation for South Sudan (EFSS) Schools Mini Competition

(Spelling Bee, Speed Challenge Quiz, Speech and Academic Debate)

Guidelines





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Excellence Foundation for South Sudan South Sudan National Spelling Bee

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About the Schools Mini Competition

This **Schools Mini Competition is** organised by the **Excellence Foundation for South Sudan** (EFSS) and the **South Sudan National Spelling Bee** (SSNSB) for both public and private primary and secondary schools with approval from the relevant education authorities in the specific locality. School children compete in spelling bees, quizzes, speech, and academic debates using an innovative approach that combines learning with fun and competition, encouraging them to explore the English language, expand their vocabulary, and improve their communication and comprehension skills.

This competition takes place from the second week of **Term II and III of each academic year through school-to-school visits, starting** with two preliminary rounds before schools with high percentage scores proceed to knockouts, quarter-finals, semi-finals and the Grand Finale.

The competition is part of our EFSS's vision of ensuring that every South Sudanese child reaches their full intellectual potential.

Schedule and Format

- The competition is conducted primarily in English.
- The competition will happen through school visits. Each school will be given two fixtures in the group stages. One of these will be a 'home' competition, which the school hosts and one will be 'away', where the school travels to their host school.
- Visiting schools will be responsible for transporting their teams of not more than 30 participants to the host school at least 30 minutes before the competition starts.
- Teams are expected to be punctual. Teams not arriving at the scheduled time will be removed from the round. Teams are also expected to join that match once their prep time is finished. Teams who fail to do this will also forfeit that round.
- The host school shall supply the event moderator (Chairperson), while the visiting school shall supply the secretary.
- The Juba Schools Mini competition organisers will assign a timekeeper and two judges (the Chief Judge and an assistant).
- All debates will be prepped motions, meaning the teams will be told the motions and their sides (whether they are opposers or proposers) at least two (2) days ahead of a competitive round.
- Words for the spelling bee and speed challenge quiz questions will not be told.
- The pupil presenting a speech needs to choose a topic they are genuinely interested in and thoroughly familiar with.
- The results of each competition will be announced by the adjudicator(s) at the end of each competitive round.
- Teams will have an opportunity to approach judges for personal feedback should there be extra time.

Team Information

- Spelling Bee teams should have o5 pupils and/or students per team in each round for both primary and secondary schools.
- The Speed Challenge Quiz team for primary schools must have five (05) team members while secondary schools must have six (06) students.
- Speech is only one pupil or student per team. In the Prepared Speech section, pupils compete as individuals. **The Speech Competition** is designed for learners interested in developing their oral communication skills. They are given the opportunity to communicate their ideas to an audience in a **Prepared Speech** of their own composition.
- The teams for the debate must consist of o3 speakers speaking in each round.
- That means each school will have three teams: a Quiz and Spelling Team (05 members), a speech team (01 member), and a debating team (03 members) for every round they will participate in.
- Heads of Department, Teachers of English and Class teachers should mentor
 and prepare as many pupils as possible for each competitive round. We advise
 schools to hold internal contests to choose the best representatives before the
 inter-school competition.
- You may lose the competition if you have too few speakers to group into a team.

Speed Challenge Quiz Rules

- The Speed Challenge Quiz will have two sections. In the first section, each team will have three separate 60 seconds to answer as many questions as possible from Mathematics, English, Religious Education, General Science, Social Studies, General Knowledge Questions and/or current Affairs for primary schools.
- For secondary schools, Science (combines Physics, Chemistry, Biology, Agriculture and ICT), Social Studies (combines History and Geography), Mathematics (combines Basic and Additional Mathematics), and Business Studies (combines Commerce and Accounts).
- In the second section, each team member will face each other in the categories of Mathematics, English, Religious Education, General Science, Social Studies, and/or Current Affairs. 5 questions in each subject for each contestant.
- Once read, the question must be answered in ten (10) seconds. This round lasts 5 minutes.
- A team gets 1 point for every correct answer and 0 points for a wrong answer.
- The team that gives more correct answers wins.

Spelling Bee Rules

- Spellers may not receive any help of any sort from other spellers or members of the audience.
- There will be a total of three rounds, with each speller getting a maximum of 10 words in Round One (one minute), two (02) words in Round Two and three (03) words in Round Three. Each word MUST be spelt within 30 seconds in Rounds Two and Three and the bell will be used for time limits.
- In each round, spellers will receive one word to spell at a time.

- Contestants may pronounce the words before spelling them, after spelling them or not at all.
- For all words with capitals, the speller must indicate the Capital Letter.
- Spellers must spell each letter. They may not use "double" or any other shorthand in their spelling.
- If a word is unclear to a contestant, he or she may ask for the word to be re-pronounced, defined, or used in a sentence. Spellers can ask the word to be repeated as many times as they want.
- Spellers can say "pass'" if they don't know the word.
- Once a contestant has begun to spell a word, he or she may not ask for a word to be re-pronounced, defined, or used in a sentence.
- A timekeeper keeps the time with a stopwatch or phone. They say 'Go" to start the round.
- Maximum 15 words per speller. The Speller gets 1 point for each correct word spelled. Once the time is over the total number of correct words is counted.

Speech Competition Rules

- Each competitor will deliver a MEMORISED talk (not a reading) on a subject they have chosen. The speech must be an original composition by the student or pupil. It may contain ideas from various sources but must be verbalised in the student's own words.
- The ideas being expressed in the speech need to be organised logically. There should be a clear introduction and conclusion.
- The speech is for an audience of peers, so the topic should be neither so simple that it seems unimportant nor so obscure that it leaves them struggling to understand.
- The length of the speech is no more than 5 minutes in duration.
- One point per minute will be deducted if a speaker goes overtime by more than 1 minute to a maximum of 2 minutes. Entrants who go over by more than 3 minutes will be disqualified.
- An announcer will introduce pupils and are therefore NOT required to introduce themselves before they begin their speech.
- Please note:
 - o students MUST learn their speech in previous years, there has been too much reliance on paper.
 - o each speech MUST be entertaining and engage the audience.
 - o factual speeches need to have 'relief' within them.
 - o students should be very careful with their topic choice—they should ensure it captivates them.
 - o students should be confident.
 - o movement and gesture should be minimal, and there should not be any costuming. Adjudicators highly recommend that pupils wear school uniforms.

General Debate Rules

- In general, for the cases of debate motion, the host school is the proposition side, and the visiting team is the opposition side (although there can be exceptions, for example, if a school can't host a competition for some reason).
- All normal debating rules will apply in this competition. This means debates will be adjudicated based on content, style, strategy, role fulfilment, engagement through Point of Information (PoIs), refutation, and rebuttal.
- Any coaches may not assist their teams during the debate.
- Each participant speaks for 5 minutes and summary speeches at the end of the debate in 4 minutes and 30 seconds.
- The bell sounded for 3 minutes and again for 4 minutes and 30 seconds, at which time the speaker had 30 seconds to finish up.
- Speakers will have an additional 20 seconds to finish their sentences if caught by time. Anyone speaking for longer than 5 minutes will incur a time penalty.
- No interjection or point of information (POI) is to be raised for the team captains.
- Any point of information or interjection for the second and third speakers should be raised after the warning bell.
- Not more than two interjections (POI) will be accepted from the same person.
- POI can only be asked if the speaker accepts, but for the third time will be allowed.
- If a speaker declines to take a point of information (POI), the opposing team member must sit down and wait for another 10 seconds for an opportunity to interject.
- Heckling and sarcastic remarks are out of place and will be penalised by the adjudicators.
- Personalized, individual remarks are not tolerated, and both teams are asked to refrain from using offensive language when challenging an argument.
- This program does not tolerate offensive or hurtful speech and goes against the ethos of the competition.

Host School Checklist

- Ensure the competition has been advertised around the school and you have as many 'home' supporters lined up as possible.
- Make sure the venue is signposted or there is someone to show visitors to the venue.
- Make sure you have assigned a chairperson.
- For the timekeeper: a stopwatch, bell, and timesheet
- Ensure the venue is laid out according to the format explained at the envisioning.

Officiating Panel

The officiating panel for each competitive round consists of the following members:

- Program director (EFSS Staff)
- Chairperson (Host School Staff)
- Secretary (Visiting School Staff)
- Timekeeper (EFSS Staff)
- Word and Quiz Master (EFSS Staff)
- Adjudicators (Two Volunteer Adjudicators)

The Program Director's Role

• Manages the proceedings according to the Programme

The Chairperson's Role

- The host school must provide a chairperson for the competitive round.
- A responsible teacher, a parent, a member of the local community, a past pupil or a school board member can fill the role.
- The chairperson's role is to introduce the teams and maintain order during the round. Opens the event and announces the end of the competition.
 - Introduces the Adjudication panel and explains the rules to the audience
 - Acknowledges the participants participating
- The chairperson encourages active participation from the audience and maintains a positive atmosphere throughout the competition
- The chairperson introduces the debate topics, the teams and the rules of the competition
- The chairperson ensures that each speaker adheres to the time limits set for their speeches and intervenes if necessary
- The chairperson introduces the speakers and ensures that they speak in the correct order. Reminds the competitor about the time
- The chairperson ensures that both teams follow the rules of the competition and intervenes if any rule is broken

The Secretary's Role

- The visiting school must provide a chairperson for the competitive round.
- The Secretary is responsible for taking notes at the competition and assisting the Chairperson to ensure everything goes smoothly.
- The secretary maintains records of the arguments presented by participants. They also help the judges with critiques and grammar mistakes.

The Timekeeper's Role

- The timekeeper's role is very important results can sometimes be decided on time penalties!
- The timekeepers must familiarise themselves with the layout of the timekeeper's sheet in advance. They should also practice using the stopwatch they will use during the debate.
- Each speaker must be timed during the debate and speech, and the timesheet must be filled in. Any time penalties should then be totted up for the adjudication panel.
- The timesheet should be handed to the chief adjudicator as the adjudicators leave to decide.

The Pronouncer's Role (Word and Quiz Master)

- Assist the spellers by pronouncing the words that each speller will spell.
- Read the guiz competition guestions and correct answers.

- Gives the alternate pronunciation (if alternative pronunciations' are available and within the allowed parameters of the rules). This is based on the speller's request
- Advises on the following on request: the language of origin of the word, definition, sentence example, part of speech and tense
- If a word has one or more homonyms, the pronouncer defines the word to be spelt.

Adjudication Information

- This competition's adjudicators are expected to judge all competitive rounds.
- As with any other competition, judges will be allocated to each round based on experience level.
- The organisers will train independent volunteer judges.
- The top judges will be chosen to 'break', meaning they will adjudicate in the knockout rounds. Breaking judges will be recognised at the award ceremony and will also receive certificates.
- If you would like to judge but do not have any experience feeling a spelling bee, quizzes, speeches, or debates, you will be made a 'trainee judge'. You will be paired with an experienced judge to chair the first group stage match. After group stages, you'll be upgraded to standard judge status and able to judge alone.
- Anyone who has not judged a debate or an official tournament will be classified as a trainee judge.

Roles of the Adjudicators

- The adjudicators will sit behind the audience but in front of the participants.
- Works from the name list that contains the names of all participants in the competition
- The adjudicator will rule immediately on any disputes raised either by a participant or an audience member, ensuring the smooth running of the competition
- Assist the primary pronouncer (word and quiz master) by listening to the spelling of the word and quiz questions answers and determining if it is spelt correctly or answered as required.
- Upholds the rules in determining whether or not an action is correct and responsible for announcing the competition's final results.
- Provide feedback to the participants on areas of strengths and weaknesses in that round and make recommendations for teams to consider.

Adjudication Criteria

- In case of any complaint, suggestion or need for clarification, such should be directed to the adjudicator. Complaints concerning any aspect of a competitive round must be brought up before the end of that particular round.
- All scores of the four competition categories will be converted into percentages, and the average percentage score will determine the round's winner.

Who will adjudicate at the competition in our school?

- Each competitive round requires a panel of two adjudicators: a chief and an assistant. We will try our very best to get two volunteer adjudicators for each round.
- We have only a limited number of volunteers. Occasionally, a competitive round may have to go ahead with one adjudicator.
- In the semifinals, we will provide two adjudicators as well as the final.
- Teachers can be adjudicators too but not in a competition involving their school. Teachers will occasionally be called upon as team mentors to adjudicate at other competitive rounds.

Appeals Procedure

- 1. When there is a dispute, the organizers (EFSS) as appropriate will make every effort to resolve matters by reconciliation.
- 2. It is possible that such means will fail, and the dispute is such that penalties are appropriate but not specifically defined by the General Regulations for the Competition. Then the organizers shall have discretionary power to impose penalties. This should seek to maintain discipline and offer other solutions which may satisfy the offended parties.
- 3. In the competition, there shall be an Appeals Committee (AC). The Appeals Committee is appointed before the start of the first round. The Appeals Committee shall consist of a Chairman, at least two members and, when needed, two reserve members from EFSS. Members of the AC shall not be from any participating school.
- 4. The Chairman, the members and reserve members shall, if possible, be independent. No member of the Appeals Committee involved in the dispute shall rule in that dispute.
- 5. A team or a registered official representing a team may appeal against any ruling made by the Chief Adjudicator or one of their assistants. Such an official may include the team's captain, head coach or other person as defined here.
- 6. An appeal shall be accompanied by a letter and submitted in written form via email: hello@spellingbeess.org not later than 24 hours after the round.
- 7. The decisions of the Appeals Committee (AC) shall be final. The team's loss may be overturned if the appeal is successful.
- 8. The team may also gain extra points if the appeal is unsuccessful but considered reasonable in the view of the committee.

Remember...

- A tentative schedule subject to revision from time to time is drawn after complete registration of all participating schools.
- Competitions will take place on Wednesdays, Thursdays, and Fridays in the morning from 09:00 AM to 12:30 PM. Arrival time is 30 minutes before the start. Each school will participate only once a week.
- For any visiting team that arrives late or for a host that delays venue preparation, 15% will be deducted from their final average percentage.
- Schools are busy, and the competition dates may not suit everyone. For this reason, if the date does not fit your school, you are free to rearrange it for any date within the competition phase, with the agreement of the opposing school.
- You must inform the competition organisers at least one day before the original date. This is very important as we need enough time to recruit our volunteer

- adjudicators. Schools must also be aware that we rely on the goodwill of our adjudicators, and when competitions are cancelled with little or no notice, it inconveniences our volunteers and staff.
- When calculating the top participants, we will use the scores of all participants who have participated in at least three (03) rounds. Speaker ranking will be determined based on speaker scores in all the rounds.
- At the award ceremony, we will announce the top spellers, speakers, winners of the grand finale, best judge, and teacher (coach). All these spellers, quiz participants, speakers and teams will receive certificates.
- The tab (sheet with results from the competition) will be released after every competitive round, where speakers can see the rankings, results from the rounds and speaker scores in each round.
- Teachers and audience members are also asked to show utmost respect when a student is delivering a speech, attempting a quiz question, or spelling words.
- Schools are responsible for their team transportation to and from the host venue during the competition's life.
- There will be either two (most likely) or three (less likely) adjudicators per round, depending on the availability of our volunteer judges.
- Ranking will be based on average percentage scores. For each category wins, the team's percentage is computed, and all four categories are averaged.
- Since the competition will be during school hours, we advise participating schools to use their regular means of feeding. As a kind gesture, host schools can always provide their visitors with water (and maybe biscuits) contact teachers can discuss this with their administrators for early preparations.
- We'll only offer refreshments to all the teams at the Grand Finale.
- All teams will have representatives at the Grand Finale.

Preliminary Activities

S/No.	Activity	Responsibility
01.		
	Schools Sign Up	Schools
02.	Teachers and Judges Envisioning	Headteachers, Contact Teachers, JCC, CES MoGEI, EFSS
03.	School Visits to assess teams	EFSS
04.	Judges Training	EFSS
05.		
	Media Launch / Commencement	EFSS
06.	Competition Ends	Headteachers, Contact Teachers, JCC, CES MoGEI, EFSS

Awards

Champions (1st Place)

- Trophy (We'll retract the trophy after the disbursement of the cash prize).
- SSP 150,000 Cash Prize.
- 15 Gold Medals (15 for team members and 01 for coach).
- 17 Certificates of Participation (15 for team members, 01 for coach and 01 for the school).
- Stationery for 15 team members (2 books, pen, and pencil)

Runners Up (2nd Place)

- SSP 70,000 Cash Prize.
- 15 Silver Medals (15 for team members and 01 for coach).
- 17 Certificates of Participation (15 for team members, 01 for coach and 01 for the school).
- Stationery for 15 team members (2 books, pen, and pencil)

Best Coach

- SSP 30,000 Cash Prize.
- Notebook and pen.

All Schools

- Certificates for 15 team members.
- Stationery for those present at the Grand Finale (a book and pen).
- Certificates for 01 team coach from each school.
- Participation certificates for all the schools.

Annexes

Annexe 1: Competition Running Order





Juba Primary Schools Mini Competition - 2023

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Home team:		
Visiting team:		
Date:	Time:	
Venue Name (Class, Hall, Church Name):		

Program Agenda

S/No.	Time	Activity	Responsible Person	Duration
01.	00:00 - 00:02	Opening prayer	All	02 Minutes
02.	00:02 - 00:05	National Anthem	All	03 Minutes
03.	00:05 - 00:10	Host School Remarks	Designated Representative	05 Minutes
04.	00:10 - 00:13	Visiting School Remarks	Designated Representative	03 Minutes
05.	00:13 - 00:15	Teaser, Riddle, Poem	Any participant	02 Minutes
06.	00:15 - 00:35	Spelling Bee	Pronouncer	20 Minutes
07.	00:35 - 00:55	Speed Challenge Quiz	Quiz Master	20 Minutes
08.	00:55 - 01:00	Teaser, Riddle, Poem	Any participant	05 Minutes
09.	01:00 - 01:05	Speech 1	Home team	05 minutes
10.	01:25 - 01:30	Speech 2	Visiting team	05 minutes
11.	01:30 - 01:35	Networking – ask your seat a question or two	The audience changes seats to meet new mates	05 minutes
12.	01:35 - 02:05	Debate	Captain, second and third speakers	30 minutes
13.	02:05 - 02:10	Summary of discussion	Debate Secretary	05 minutes
14.	02:10 - 02:20	Results	Adjudicators	10 minutes
15.	02:20 - 02:30	Coaches Feedback (in cases of grievances)	Coaches walk to meet judges at their table	10 minutes
16.	02:30 - 02:35	End remarks and prayer	Moderator and All	05 minutes

Time manager MUST time everyone and ring the bell when time is up

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Annexe 2: Spelling Bee Score Sheet

School's Name:



Juba Primary Schools Mini Competition - 2023

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SPELLING BEE SCORE SHEET

Venue:

Date:

	Speller's Name	Sex	R1	R1	R1	R1	R1	R1	R1	R1	R1	R1	R2	R2	R3	R3	R3	SCOR
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2.																		
3.																		
4.																		
5.																		
																Gran	d Total	
	und One), R2 (Rou																	
COMMI	ENTS AND FEED	BACK	FRO	M JUD	GE:													
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Annexe 4: Speech Adjudication Sheet





Juba Schools Mini Competition - 2023

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Pupil's Name:	Adjudication Shee	t Prepare	ed Speech	
School Name:				
Fitle of Prepared	Speech:			
Section	Pointers	Marks	Out of	Comments
Content:	• suitability		10	
	 originality 		10	
	• structure		10	
	 clarity of ideas 		10	
	• involvement with the topic		10	
	Sub-total		50	
Presentation:	use of voice		10	
	 choice of language 		10	
	 deportment 		10	
	 engagement with the audience 		10	
	• timing		10	
	Sub-total		50	
	Total Marks		100	
Adjudicator Comi	ments:			
Adjudicator's Nar	me:	_ Signatu	re:	Date:
	it (five minutes per speech) m rks if the presentation goes ov		ctly adhere	ed to. The adjudicators may
	Empowering school children	to reach t	heir full po	tential.

Annexe 5: Roles and Responsibilities of the Debaters

Roles and Responsibilities of the Debaters

Debater	Time	Responsibility
1st Proposition (Captain)	5 minutes	Defining the motion, breaking it down to its relevant parts, giving their team's interpretation of it and introduce their teammates and the arguments they will make. Offer own substantive arguments
1st Opposition (Captain)	5 minutes	Responds to the definition given by the 1st proposition. May then accept, challenge or broaden the proposition's definition by giving their own team's definition of it. Introduce their teammates and the arguments they will make. Clash with proposition arguments and offer own substantive arguments
2nd Proposition	5 minutes	Clash with 1st opposition arguments, defend 1st speakers points and offer own substantive arguments.
2nd Opposition	5 minutes	Clash with 2nd proposition arguments, defend 1st speakers points and offer own substantive arguments.
3rd Proposition	5 minutes	Clash with 2nd opposition arguments, defend 2nd speaker's points and offer own substantive arguments.
3rd Opposition	5 minutes	Clash with 3rd proposition arguments, defend 2nd speakers points and offer own substantive arguments.
Opposition Summary (Team Captain)	4 minutes and 30 seconds	Remind the adjudication panel of their team's key arguments. They should try and tie all the arguments together. Refute and rebut the arguments of the other team and to recall the various rebuttals that were employed by their team
Proposition Summary (Team Captain)	4 minutes and 30 seconds	Remind the adjudication panel of their team's key arguments. They should try and tie all the arguments together. Refute and rebut the arguments of the other team and to recall the various rebuttals that were employed by their team

Annexe 6: Academic Debate Adjudication Sheet

JUBA PRIMARY SCHOOLS MINI COMPETITION - 2023 ACADEMIC DEBATE ADJUDICATION SHEET

MOTIC	N:						
VENUE	3:			DATE: _		TIME:	
		PROPOSITION	TEAM		OPPOSITION		
		SPEAKER 1 NAME	SPEAKER 2 NAME	SPEAKER 3 NAME	SPEAKER 1 NAME	SPEAKER 2 NAME	SPEAKER 3 NAME
SCORE	AREA OF ADJUDICATION						
08	Salutation						
05	Introduction						
05	Smartness						
04	Audibility						
08	Refutation and	(Mark at summation)					
	Rebuttal						
08	Point 1						
08	Point 2						
08	Point 3						
04	Eloquence						
04	Gestures						
04	Conduct						
06	Quotation						
06	Summary						
04	Conclusion						
08	Time Mg't						
10	Captain's Summary		Not A	pplicable		Not Ap	plicable
100	Total						
PROPC	SITION TOTAL: _	PROF	POSITION %:	PROPOSITIO	N BEST SPEAKER	:	
OPPOS	ITION TOTAL:	OPPO	SITION %:	OPPOSITION	N BEST SPEAKER:		
HIDGE	'S NAME:				S	IGNATURE:	

JUBA PRIMARY SCHOOLS MINI COMPETITION - 2023 ACADEMIC DEBATE ADJUDICATION GUIDE

AREA OF ADJUDICATION	TOTAL MARKS	JUSTIFICATION
Salutation	08	The debater mentioned: Moderator (1), Secretary (1), Time Manager (1), Judges
		(1), Opposition (1), Proposition (1), Staff, Guests (1), and Audience (1)
Introduction	05	Mentioned their name (1), class (1), school (1), their side (1) and the motion (1)
Smartness	05	Debater is in a clean school uniform (1), properly tucked in (1), pair of socks (1),
		pair of black shoes (1), proper hair (1)
Audibility	04	Debater is loud enough not to shout (02). Words are very clear (02)
Refutation and Rebuttal	08	Debater clashed with one opponent's argument: mentioned the point (1),
		challenged it convincingly (2) with facts (1), Debater clashed with two
		opponents' argument: mentioned the points (2), challenged them convincingly
		(4) with facts (2)
		Use the above guide to Mark interjections [or Point of Information (POI)].
Point 1	08	The debater mentioned their point – 1
Point 2	08	Debater explained the point in at least three sentences – 3
Point 3	08	Relevant Example, Data, Quotation - 2 and Debater linked it to the motion - 2
Eloquence	04	The debater is fluent in their presentation, speaks without pausing as if they
_		were remembering something and has no filler words - 4
Gestures	04	The debater made proper use of hand movement (2), eye contact and other
		appropriate body language (2)
Conduct	04	Adherence to rules (2), respect for opponents (1), and proper use of language (1)
Quotation	06	The debater backed their arguments with evidence, such as official data, news
		report, pictures, bible quote, books, touchable material (2 marks per quotation)
Summary	06	The debater mentioned all their three points – 3 and a one-sentence explanation
		of each - 3
Conclusion	04	The debater made a convincing statement about why their side is right (2) and
		delivered a strong closing statement that leaves a lasting impression on the
		audience (2).
Time Management	08	The debater used 1 to 2 minutes – 2; The debater used 2 to 3 minutes – 4, The
		debater used 3 to 4 minutes - 6, The debater used 4 to 5 minutes (but not more
		than 5 minutes) - 8 (Mark only after receiving time sheet from time manager)
Captain's Summary	10	Summary by outlining all points for their side (3) and defenses of team's argument by
		making a brief explanation for each (3), Rebuttal of at least 2 other team's argument (4)